






Smart Guide: iCT250 - Enable Auto Settlement

Ingenico iCT250 - Countertop - Enable Auto Settlement

- PRE-REQUISITE – SIPA 0125**

Steps	Button Commands/Action Steps	Screen Commands/Terminal Display	Helpful Info
1.	From the Welcome Bienvenue screen, one at a time, press F2 then F3 quickly. You will be prompted for a password.	<div>FirstData Welcome Bienvenue</div> Press F2 then F3	
2.	Enter your Administrator password (the default is 222222) and press the  OK key.	<div>ENTER ADMIN PASSWORD TIDXXXXX *****</div>	
3.	Select F4 for “Settings”	<div>APP SETTING</div> F1 F4	
4.	Press the  key to cycle through the options – stopping at AUTO SETTLEMENT		
5.	<p>By default this feature is turned off, indicated by 0000</p> <p>Press the  key to accept the changes.</p> <p>To enable, change to desired auto settlement time in the format of 24 hour clock</p> <p>Example: HHMM 0200 for 2:00AM 1400 for 2:00PM 2330 for 11:30 PM</p>	<div>AUTO SETTLEMENT 0000</div>	

6	Back all the way out to the First Data screen by pressing the press the red key 		
7	Enter your Administrator password (the default is 222222) and press the  OK key.	<div>ADMIN PASSWORD + OK *****</div>	
8.	You will return to the Welcome Bienvenue	<div>FirstData Welcome Bienvenue</div>	